

Skating Club of Oregon

DBA Winterhawks FSC

Board of Director's Meeting Agenda Tuesday | February 21st, 2023

7:00 p.m. – Teams Meeting

WFSC Mission Statement

The primary focus of the Winterhawks Figure Skating Club (WFSC) is to improve, encourage and advance the sport of Ice Skating in all its forms.

Board Ground Rules

- Respectful and accountable to one another
- Patience
- Value individual expertise, opinions, and perspective
- Trust one another
- Open communication

The Board should be:

- Efficient
- Positive
- Approachable
- Inclusive (skaters, parents & coaches)
- Action oriented
- Forward looking
- Transparent
- Empower others
- Fiscally responsible

Identified Priorities

- Leadership
- Growing numbers to feed membership
- Increasing revenue
- Policies and procedures
- Definition of roles (staff and volunteers)
- Expense management
- Ensuring that coaches "voice" is heard, engaging them as part of process
- Compliance with Safe Sport

Board Members:

Shirley Yau, Kristin Velasco, Tiesha Rask, Eunice Kim, Brittney Shiue, Michaela Dorf, Alec Schmitt, Fan Jiang

WFSC Chairs:

Test Chair: Alec Schmitt

Sanctions Chair: Brittney Shiue

Meeting Agenda

1. Roll Call: at 7:05pm
 - Board: Alec Schmitt, Brittney Shiue, Tiesha Rask, Eunice Kim, Kristin Velasco (joined 7:17pm), Fan Jiang
 - Other members: Shirley Yau, Aroa Calvo, Brandie Skariah (joined 7:11pm)
2. January 23rd, 2023 meeting minutes uploaded on Basecamp
 - Motion by Brittney to approve the minutes. Seconded by Alec. None opposed, minutes approved.

3. Governing Council
 - Proxies need to be submitted by April 16th (2 for WFSC)
 - Plan to solidify attendees by March board meeting
 - As of today, Aroa and Kristin (maybe)
4. Club Jackets
 - old/leftover from last order: a lot of smaller sizes (3-4 years, 1 adult small, 1 boy)
 - found websites:
 - old vender still carries adult sizes, but not youth
 - Nike – did not find one suitable for needs/happy with
 - Under Armor – reasonable price, but only adult sizes
 - Amazon: \$30, navy with white strip (similar to USFS National Development team jackets)
 - Shirley: send out survey to paid skaters to see if they have a jacket and what size they need if they need to order one
 - will include survey in WFSC newsletter
5. Spring Show
 - May 13th at 6pm (set up at 5:15pm)
 - VIP tables – 16 tables at \$225
 - WSC tickets will start pre-sale on April 1st - \$20
 - WSC regular sale starts on April 15th
 - plan to roll out table sales during pre-sale on April 1st
 - program: brainstorm ideas of what to include and how to improve family messages
6. Committee Reports

Committee Reports

1. Finance – Kristin

- some delay with the Charles Schwab to the book-keepers
- not much currently going on
- communicating with Eunice about bridge membership
- reimbursed for the test and has completed payment to the rink for the ice
- Lara to give money from the rose sale

2. Fundraising – Tiesha

- due for a club night out, will work on planning this

3. Membership – Eunice

- 118 members, with some new introductory members (12)
 - will work with Brittney and Alec how to address current learn to skate skaters

- new idea: reach out to families and ask if they want to join WFSC (USFS membership) or if they would like to hold off and wait until a later season (as long as they are enrolled in WSC skate school)
 - Brittney to send out google form for response via WFSC email

4. Hospitality – Aroa/Brandie

- plan for test session on May 1st (Monday)
- requested that volunteers be able to sign up earlier for Spring Show
 - “be on the lookout” notice to be sent via WFSC February newsletter

5. Junior Board – Lara (not present at meeting)

- junior board completed rose and candy sale, will provide Kristin with financials

6. Public Relations – Shirley

- senior dinner: budget is \$1500 for seniors
 - 4: Lara Bhardwaj, Alisa Vangrunsven, Violette Browner, Adriana Berg
 - navy hoodies with graduation year and last name on back
 - ask seniors preference for venue and guest list (Brittney)
- start thinking about skater gifts for end of year
- Sofia wants to purchase a club backdrop for events, test sessions, etc.
 - \$400 without stand, \$700-800 with stand
 - has someone to design
 - Brittney motion to approve, Kristin seconded

New Business

- Open floor
- Brandie inquired about storage unit to store club items
 - will upload options to basecamp
- private test session:
 - has to be an OSC test session – can add a session based upon demand
 - opens up spots for more skaters to test
- propose to join PNIC
 - \$25 one time fee
 - allows skaters to participate in various events (ex: Basic Skills series)

Adjourn | Upcoming Calendar

- Meeting adjourned at 8:30pm
- Next meeting: March 20th at 7pm