

**Skating Club of Oregon
DBA Winterhawks FSC**

Board of Director’s Meeting Minutes Monday | January 22nd, 2024

7:00 p.m. – Teams Meeting

WFSC Mission Statement

The primary focus of the Winterhawks Figure Skating Club (WFSC) is to improve, encourage and advance the sport of Ice Skating in all its forms.

Board Ground Rules	The Board should be:	Identified Priorities
<ul style="list-style-type: none">• Respectful and accountable to one another• Patience• Value individual expertise, opinions, and perspective• Trust one another• Open communication	<ul style="list-style-type: none">• Efficient• Positive• Approachable• Inclusive (skaters, parents & coaches)• Action oriented• Forward looking• Transparent• Empower others• Fiscally responsible	<ul style="list-style-type: none">• Leadership• Growing numbers to feed membership• Increasing revenue• Policies and procedures• Definition of roles (staff and volunteers)• Expense management• Ensuring that coaches “voice” is heard, engaging them as part of process• Compliance with Safe Sport

Board Members:

Kristin Velasco, Tiesha Rask, Eunice Kim, Brittney Shiue, Michaela Dorf, Alec Schmitt, Fan Jiang

WFSC Chairs:

Test Chair: Samantha Hyde

Sanctions Chair: Brittney Shiue

Safesport Co-Chairs: Shirley Yau & Michaela Dorf

Meeting Agenda

1. Roll Call at 7:13pm
 - a. Board: Alec Schmitt, Brittney Shiue, Kristin Velasco, Michaela Dorf
 - b. Other Members: Shirley Yau, Emily Ryder, Aroa Calvo (joined at 7:16pm)
2. December 11th, 2023 Meeting Minutes Uploaded to Basecamp
 - a. Motion by Brittney. Alec seconds. No opposition, motion approved.

3. Rose City Synchro Fundraising
 - a. Alec is meeting with Ikaika to confirm the best way to access the synchro team's fundraising money since the money raised went into the club's account (non-profit) and the team members pay dues to IEA (for profit).
 - b. Plan to use fundraising money to defray costs for synchro families.
 - c. Emily asked how much was raised from the spring show's raffle baskets last year.
 - i. Kristin confirmed \$420 and it is tagged within the club accounts to synchro.
 - d. Confirmed that any future spring production baskets will be allocated to synchro and the Nutcracker baskets to the club.

4. Club Jackets
 - a. Jackets sales are now closed.
 - b. A couple of skaters need to try on and confirm sizing, Shirley will finalize this by the end of the week.
 - c. Brittney will contact the embroidery shop for a timeline once the jackets are delivered.

5. Committee Reports

1. Finance – Kristin
 - a. Nothing new to report.
 - b. All Nutcracker expenses have been reimbursed except for Sofia.
 - c. Do not have final numbers for raffle sales and tables yet.
 - d. Had to file a tax amendment – completed.
2. Fundraising – Tiesha (not in attendance, no report)
3. Membership – Eunice (not in attendance)
 - a. No change to club numbers.
 - b. Eunice will step down as membership chair, Dina to take over – no vote needed for committee chairs.
 - c. Alec will make sure there is nothing outstanding.
 - d. Need to confirm whether Eunice plans to remain a board member or not – this will need voting on if she steps down.
 - e. Heads up that USFS memberships will be increasing again next year.
4. Hospitality – Aroa
 - a. January test session went well.
 - b. Next event will be the December/January birthday celebration on January 27th.
5. Junior Board – Alëna (not in attendance but report provided)
 - a. Oregon Food Bank – February 7th 6-8pm
 - b. NW Children's Outreach – March 13th 7-8:30pm
 - c. Finalizing details for rose sale fundraiser.
 - d. Planning another spirit week.

- e. Helping at OSC Friendship Games on February 4th.
 - f. Thinking about ideas for skater gifts this year.
 - g. Planning social media posts for Get Up day in February – Alec to feature!
6. Public Relations – Shirley
- a. Still recovering from the Nutcracker.
 - i. Thank you for all the help from families this year – much appreciated.
 - ii. Everything organized and put away for next year.
 - b. Using screenshots from the Nutcracker video in social media posts.

New Business

- Talked about the spring show/showcase (1st/2nd weekend in May) – Brittney will need time to apply for a performance sanction.

Adjourn | Upcoming Calendar

- Next meeting: February 12th at 7pm
- Meeting adjourned at 7:45pm.