

Skating Club of Oregon

DBA Winterhawks FSC

Board of Director's Meeting Minutes Monday | June 13th, 2022

7:00 p.m. – Zoom Meeting

WFSC Mission Statement

The primary focus of the Winterhawks Figure Skating Club (WFSC) is to improve, encourage and advance the sport of Ice Skating in all its forms.

Board Ground Rules

- Respectful and accountable to one another
- Patience
- Value individual expertise, opinions, and perspective
- Trust one another
- Open communication

The Board should be:

- Efficient
- Positive
- Approachable
- Inclusive (skaters, parents & coaches)
- Action oriented
- Forward looking
- Transparent
- Empower others
- Fiscally responsible

Identified Priorities

- Leadership
- Growing numbers to feed membership
- Increasing revenue
- Policies and procedures
- Definition of roles (staff and volunteers)
- Expense management
- Ensuring that coaches "voice" is heard, engaging them as part of process
- Compliance with Safe Sport

Board Members:

Alec Schmitt, Izumi Harukuni, Kristin Velasco, Tiesha Rask, Eunice Kim, Brittney Shiue, Michaela Dorf

WFSC Chairs:

Public Relations & Safesport Chair: Shirley Yau

Test Chair: Doug Hansberry

Sanctions Chair: Bob Raemer

Meeting Agenda

1. Roll Call at 7:01pm
 - a. Board: Alec Schmitt, Izumi Harukuni, Brittney Shiue, Michaela Dorf, Tiesha Rask, Kristen Velasco (joined at 7:05pm)
 - b. Other members: Shirley Yau
 - c. Junior board: Lara Bhardwaj
2. March 16th, 2022 meeting minutes uploaded on Basecamp
 - a. Motion by Tiesha to approve the minutes. Seconded by Alec. Minutes approved.

3. Annual Meeting – Saturday June 18th
 - a. Agenda for the event
 - i. 2pm mingle/refreshments / 3pm start
 - ii. Welcome from the President, overview of club and introduction of board members.
 - iii. If Eunice is in town (or Shirley), talk about membership and how to renew for the year.
 - iv. ~3:15pm Kristen to explain voting procedures and pass out ballots
 - b. Junior board are working on activities
 - i. PNIC is looking for each club to create a good luck poster – this could be one of the activities – Junior Board to set this up.
 - c. Waiting on award nominations from coaches, so far 2 out of 11 have responded.
 - i. Using same categories as previous years and adding in adult achievement award.
 - ii. Gifts to be presented – club member, IEA skater, graduating seniors (Margaret will not be at event).
 - d. Kristen to bring tables, table cloths are in the club cabinet need to be washed.
 - e. Tiesha to provide basic snacks and water – skaters and families have been invited to bring food to share of they wish.
 - f. Need to be over the age of 13 and a club member in order to vote.

4. Committee Chair Reports

1. Finance – Izumi

- a. May report not yet received from the accountant.
 - i. Wells Fargo \$29,000
 - ii. Charles Schaub \$241,800 – market continues to fall, it is down \$15,000 YTD.
 - iii. Our budget, however, is based on cash flow in the Wells Fargo account.
 - iv. Income
 - a. Junior board fund \$875 (flowers)
 - b. Spring show \$445
 - v. Expenses
 - a. Flowers \$625
 - b. Skater gifts \$300
 - c. More expenses to come in June – WSC invoice for test session \$2900
- b. Skater support and Program support not all used this year – how can we do better in the next fiscal year?
- c. All financial statements are posted in basecamp.

2. Fundraising – Kristin

- a. Spring show
 - i. 8 tables sold - \$2000
 - ii. Eunice donated the chair rental

- iii. Wine donated
- iv. Food and supplies \$264
- v. Sold 10 skater messages \$100
- b. We usually do the Jamba Juice fundraiser in June – should we do it again this year?
Could sell at the picnic.

3. Membership – Eunice (not in attendance)

- a. Brittney reported that new skate school memberships have just started.

4. Hospitality– Tiesha

- a. Bringing snacks to the annual meeting on Saturday.
- b. Planning for test session in August.
- c. Contacting Brandi and Aurora (Dani’s mom) to help out with hospitality in new membership year.

5. Junior Board – Lara

- a. Junior board elections
 - i. Lara – returning president
 - ii. Alena – vice president
 - iii. Alyssa – treasurer
 - iv. Violette – secretary (make sure that Violette is a club member, she needs to be a member if she is on the board).
- b. Creating a video for father’s day – John leading.
- c. Summer party
 - i. Created a list of games for the afternoon
 - ii. Introductions from each board member
- d. Planning a senior dinner at Thai Bloom in Cedar Hills.
- e. Thinking about a car wash fundraiser.

6. Public Relations – Shirley

- a. General Meeting/ Annual Picnic evite has been sent to all club members and IEA skaters.
 - i. Once junior board has finished poster will send out via social media.
- b. Club website has been updated to reflect 2022-23 membership renewal info and forms.
 - i. Will send an email to all members with reminder to renew.
 - ii. \$30 late fee if done after August 1st
- c. We need one more board member – need to add to the ballot for voting and offer a write in for anyone interested who hasn’t already been identified.
- d. Bob Remer would like to pass his sanction chair duties back to the board – he doesn’t skate much anymore. VP to take over these duties.
- e. Waiting for junior board to confirm senior dinner details to send out invites – all junior board members plus the synchro team to be invited.

- i. Requesting support from the club to cover cost of dinner for graduating seniors.
- ii. Money is available in the budget. Proposal to cover \$15 of meal for each skater – club to contribute \$400.

New Business

- Discussion on safesport and background checks.
 - Check expiry dates for both – safesport is valid for one year, background check for two.
 - Should the cost of background checks be reimbursed by the club for board members and committee chairs?
 - Brittney proposed a motion for the club to cover the cost of background checks for 14 people (board members and committee chairs). Izumi seconded. Motion approved.

Adjourn | Upcoming Calendar

- No summer meetings planned
- Meeting adjourned at 8:02pm.