

Skating Club of Oregon

DBA Winterhawks FSC

Board of Director's Meeting Agenda Monday | May 16th, 2022

7:00 p.m. – Zoom Meeting

WFSC Mission Statement

The primary focus of the Winterhawks Figure Skating Club (WFSC) is to improve, encourage and advance the sport of Ice Skating in all its forms.

Board Ground Rules

- Respectful and accountable to one another
- Patience
- Value individual expertise, opinions, and perspective
- Trust one another
- Open communication

The Board should be:

- Efficient
- Positive
- Approachable
- Inclusive (skaters, parents & coaches)
- Action oriented
- Forward looking
- Transparent
- Empower others
- Fiscally responsible

Identified Priorities

- Leadership
- Growing numbers to feed membership
- Increasing revenue
- Policies and procedures
- Definition of roles (staff and volunteers)
- Expense management
- Ensuring that coaches "voice" is heard, engaging them as part of process
- Compliance with Safe Sport

Board Members:

Alec Schmitt, Izumi Harukuni, Kristin Velasco, Tiesha Rask, Eunice Kim, Brittney Shiue, Michaela Dorf

WFSC Chairs:

Safesport Chair: Shirley Yau

Test Chair: Doug Hansberry

Sanctions Chair: Bob Raemer

Meeting Agenda

1. Roll Call: at 7:00pm

- Board: Alec Schmitt, Brittney Shiue, Izumi Harukuni, Tiesha Rask, Eunice Kim, Kristin Velasco (joined later in meeting)
- Other members: Shirley Yau
- Junior Board: Lara Bhardwaj

2. April 18th, 2022 meeting minutes uploaded on Basecamp

- Motion by Shirley to approve the minutes. Seconded by Tiesha. Minutes approved

3. Annual Meeting

- Saturday, June 18th at 3pm (food/mingling at 2pm) – Raleigh Hills Park
- Club will provide some small refreshments & water (individually wrapped), guests are welcome to bring their own snacks/food
- Gifts for all skaters: navy fleece/fuzzy blanket with embroidered logo and name in the corner
 - 30 blankets total, ordered by Brittney - \$9.99 each (total \$299.70)
- Brittney will work with the coaches for the year-end awards
- Senior gifts: junior board will think of ideas at their next meeting
- Junior Board will plan activities
- Elections:
 - Alec is finishing up Ikaika's term
 - Izumi's term is up this year

4. Committee Chair Reports

Committee Reports

1. Finance – Izumi

- As of March 31, 2022
 - WF \$28,753.46 (increased \$3000 from March 2021)
 - CS \$241,976.79 (decreased by \$5411)
 - Total asset: \$270,730.25 (decreased by \$1874)
- Income:
 - Junior Board skate school: \$168
 - Other FR: \$655
- Expenses:
 - Accounting: \$150
 - Web Hosting: \$20
 - Bank Fee: \$34.32
 - Supplies: \$18.29
 - USFS Membership: \$61
- YTD:
 - Income: \$17,844 (68% behind by corporate donation, bridge skater reimbursement)
 - Expense: \$11,965 (46.5% behind by ice rental fee, USFS membership, program support)
- To be collected:
 - Junior Board SS December (\$112) and April (\$224)
 - Bridge skater membership reimbursement: \$675
 - Costume rental: \$175

- Liability:
 - Base Camp monthly fee (\$99 x 7)
 - Ice rental: \$2000
- Budget meeting date: after the end of the FY?
- Accounting fee increased from May: \$150 to \$225
 - Eunice to ask friend what their charge would be if they were to do accounting for WFSC

2. Fundraising – Kristin

- Have the receipts for the tables
 - ~\$200 in expenses + \$120 in chairs (taken care of by Eunice)
 - Sold 10 family/friend messages (\$10 each = \$100 total)
 - Sold 8 tables (\$125 each = \$1000)

3. Membership – Eunice

- 99 members, with 2 new members
- Just got the list of introductory members to add, will wait until June 1 to add new members in order for their membership to be for the 2022-2023 season

4. Hospitality– Tiesha

- Not much to report
- Plans to maybe speak with Brandie Skariah (Madison's mom) to discuss potentially joining hospitality
- Will plan for refreshments for the annual meeting/picnic

5. Junior Board – Lara

- Tiesha getting the essays for those wanting to join the Junior Board
- Election will be done via rank-choice voting
 - Plan to introduce new members/executive board at the annual meeting/picnic
- Having difficulties with getting people to assist with skate school
- Sold all of the Mother's Day flowers: 25 for \$35

6. Public Relations – Shirley

- Bulletin board updated at the rink
- USFS Gold Medalist display design finished (waiting for coaches' approval and suggestion)
- Spring show closure (will put away items back to attic)
- General Meeting date has been announced on newsletter (thanks to Brittney)
- Website has been updated
 - Show information and flowers have been removed

- Will start to update membership information

New Business

- Open floor

Adjourn | Upcoming Calendar

- Meeting adjourned at 7:58pm
- Next meeting: Monday, June 13, 2022 – 7pm (Zoom)
- Annual General Meeting/Picnic: Saturday, June 18, 2022 – 3pm (food/mingling at 2pm)