

Skating Club of Oregon DBA Winterhawks FSC

Board of Director's Meeting Agenda Tuesday | September 21st, 2021

6:30 p.m. – Zoom Meeting

WFSC Mission Statement

The primary focus of the Winterhawks Figure Skating Club (WFSC) is to improve, encourage and advance the sport of Ice Skating in all its forms.

Board Ground Rules

- Respectful and accountable to one another
- Patience
- Value individual expertise, opinions, and perspective
- Trust one another
- Open communication

The Board should be:

- Efficient
- Positive
- Approachable
- Inclusive (skaters, parents & coaches)
- Action oriented
- Forward looking
- Transparent
- Empower others
- Fiscally responsible

Identified Priorities

- Leadership
- Growing numbers to feed membership
- Increasing revenue
- Policies and procedures
- Definition of roles (staff and volunteers)
- Expense management
- Ensuring that coaches "voice" is heard, engaging them as part of process
- Compliance with Safe Sport

Board Members:

Ikaika Young, Shirley Yau, Izumi Harukuni, Kristin Velasco, Tiesha Rask, Eunice Kim, Brittney Shiue, Michaela Dorf

WFSC Chairs:

Test Chair: Doug Hansberry
Sanctions Chair: Bob Raemer

Meeting Agenda

1. Roll Call at 6:32pm
 - a. Board:
Ikaika Young, Brittney Shiue, Eunice Kim, Izumi Harukuni, Tiesha Rask, Michaela Dorf, Shirley Yau, Kristin Velasco
 - b. Junior Board: Lara Bhardwaj
 - c. Other members: Nadya Klochkova
2. June 8th, 2021 meeting minutes uploaded on Basecamp

- a. Approved by Ikaika, Seconded by Kristin, Tie, Shirley, Izumi
3. Vote on Executive Roles
- a. Treasurer: Izumi Harukuni re-elected
 - b. Secretary: Michaela Dorf elected to replace Sunny Park
 - c. Vice President: Brittney Shiue elected to replace Shirley Yau
 - d. President: Ikaika Young re-elected
4. Vote on OSC Delegates
- a. President declined a position. 3 delegates voted - Kristin, Izumi, Brittney.
 - b. OSC meetings currently held via zoom due to covid & Oregon Sports office building no longer in use.
5. Committee Chair Reports
1. Finance – Izumi Harukuni
- a. Financial report uploaded to Basecamp.
 - b. July – see report for detail
 - i. Income - \$0
 - ii. Expense - \$1175
 - c. August – see report for detail
 - i. Income - \$1650
 - ii. Expense - \$435
 - d. Tax filing is due on 11/15/21 - Izumi to work on this
 - i. Income - \$11066.62
 - ii. Expense - \$13844.91
 - iii. Net \$-2778.29
 - iv. Some discrepancy between budgeted and actual figures which need to be taken into account for next year's budget.
 - e. Outstanding items
 - i. Test reimbursement for April.
 - ii. Need receipts for Graduating Senior Dinner – Ikaika has already expensed this.
 - iii. Asked about any new bridge skaters.
 - iv. No invoice yet from WSC for ice rental for test sessions in April and June.
 - Ikaika explained that billing will be done on a quarterly basis.
2. Fundraising – Kristin Velasco
- a. Jamba Juice fundraiser
 - i. 75 cards sold raising \$375.
 - ii. Jamba Juice have been paid for the cards.
3. Membership – Eunice Kim
- a. Currently at 64 members including parents (approx. 30% = parents).
 - b. Ques. Do we need more members? How do we get them?

- i. Ikaika stated that numbers are lower than usual but this could be due to covid.
- ii. We usually transfer skaters from the skate school to the FSC and we should add around 20 more bridge skaters in the next round.
- iii. There are currently >100 skaters aged 8 and under in the skate school program.
- iv. We don't necessarily need a membership campaign, maybe some get to know the club outreach at skate school – could be a junior board initiative.
 - Posters, banner at info desk, welcome email to all intro skaters?
 - Lara – could the junior board hand out fliers at skate school?

4. Hospitality/Junior Board – Tiesha Rask

- a. Nothing to report from recent months.
- b. Next test session is in October
 - i. Will speak with Doug regarding hospitality requirements.
 - ii. FYI test sessions will now be held on Mondays due to lack of ice on the weekends.

Junior board update – Lara Bhardwaj

- a. Created a 45s video to promote skating in July.
- b. July 14th – Alëna hosted an Instagram takeover which had good engagement.
- c. Created a junior board icon – plan to make this into a patch to be added to club jackets.
- d. Plan to help with skate school on Saturdays and Wednesdays, looking to recruit volunteers from all age eligible skaters.
- e. All junior board member photos and biographies uploaded to WFSC website.
- f. Created junior board tik tok and gmail accounts, details sent to Tiesha and Brittney.
- g. Sun Valley video posted as a reel to Instagram – 3721 views.
- h. Planning Halloween party for October 30th – will reuse games from previous events.
- i. Next Instagram post will be a Guess Who game.
- j. Next Junior Board meeting on October 9th
- k. Ikaika requested video be sent to be promoted across all media sources.

5. Public Relations – Shirley Yau

- a. Talked with Coach Erin regarding the Christmas show.
- b. Invited Nadya to attend meeting as she is interested in shadowing Izumi as treasurer in preparation to take over after Izumi retires as treasurer.
- c. Discussed transfer of Wells Fargo bank card from Shirley to Brittney.

6. Nutcracker table purchases

- a. Not discussed

7. Skate School Intro membership

- a. Talked about during membership updates above

New Business

1. Reminder: junior board skate school billing – need hours logged
2. Henderson (Las Vegas) good luck announcement
 - a. 5/6 skaters competing
 - b. Need to plan send off party
3. Open floor

Adjourn | Upcoming Calendar

1. Discuss budget meeting with new officers (week of Oct 4)
 - a. Next budget meeting in person October 5th at 5pm, WSC to set the 21/22 budget
2. Set next meeting date: aim for every third Tuesday of the month on zoom
 - a. October 19th at 6:30pm
 - b. November 9th at 6:30pm
 - c. December 14th at 6:30pm
3. Meeting adjourned at 7:14pm.