

Winterhawks Figure Skating Club

Board of Director's Meeting Minutes Tuesday | June 8th, 2021

6:30 p.m. – Zoom Meeting

WFSC Mission Statement

The primary focus of the Winterhawks Figure Skating Club (WFSC) is to improve, encourage and advance the sport of Ice Skating in all its forms.

Board Ground Rules

- Respectful and accountable to one another
- Patience
- Value individual expertise, opinions and perspective
- Trust one another
- Open communication

The Board should be:

- Efficient
- Positive
- Approachable
- Inclusive (skaters, parents & coaches)
- Action oriented
- Forward looking
- Transparent
- Empower others
- Fiscally responsible

Identified Priorities

- Leadership
- Growing numbers to feed Membership
- Increasing revenue
- Policies and procedures
- Definition of roles staff/volunteers
- Expense management
- Ensuring that coaches "voice" is heard, engaging them as part of process
- Compliance w/ Safe Sport

Board Members:

Ikaika Young, Shirley Yau, Izumi Harukuni, Sun Park, Kristin Velasco, Tiesha Rask, Eunice Kim

WFSC Chairs:

Doug Hansberry, Bob Raemer

Meeting Agenda

1. Roll call at 6:37pm
 - a. Board Member: Shirley Yau, Tiesha Rask, Eunice Kim, Izumi Harukuni, Kristin Velasco, Sun Park
 - b. Coach: Sofia Inthalaksa
 - c. Junior Board: Lara Bhardwaj
2. May 20th, 2021 meeting minutes will be posted next week instead

Committee Reports

1) Finance – Izumi

- a) No financial report yet, bank statements have been uploaded to Basecamp
- b) Income:
 - i) Few new memberships came in this week
- c) Expenses:

- i) \$500 to May's Produce for Mother's Day Flowers
- ii) \$300 baseball caps
- iii) Business names renewed:
 - (1) We have been keeping both SCORE and WFSC as our business names because there are quite a few accounts and legal documents under the name of SCORE, WFSC as dba. Renewal for SCORE notice didn't get to Izumi on time, so only WFSC has been renewed. We spent \$100 to have a late renewal of SCORE. It usually costs \$50 to renew both names per year.
 - (2) We will revisit this topic and decide whether we should continue to keep both names next year.

2) Nominations/Fundraising – Kristin

- Board re-election
 - Update on open board positions
 - Eunice
 - Shirley
 - Sunny
 - Tiesha
 - Current pool of nominees:
 - Brittney
 - Michaela
 - Eunice
 - Tiesha
- Fundraising (Jamba Juice) – picked up 100 cards, return for any unsold cards.
 - Envelopes will have instructions to each skater
 - Each skater will try to sell 5 cards to start with
 - Sofia will help distributing the envelopes to our skaters
 - We have three weeks to sell them, WFSC will earn \$5 per card we sell
- General Meeting location: Raleigh Park
 - Bring our own chairs
 - Kristin will bring two 6-foot tables
 - Meeting time has been suggested to move up to an earlier time 1:30pm instead of 3pm

3) Membership – Eunice

- membership renewal
 - 3 new memberships have come in
 - Include instructions on which package to choose when sending out email

4) Hospitality/Junior Board – Tiesha

- Upcoming test session 6.19.2021 – bottled juices, water, hot water, and coffee, individual creamer. Trying to keep it simple.

- Snacks & drinks at the general meeting (open for suggestions)
- Junior board updates
 - Food ideas: gold fish, pirate booties, bottled water
 - Few games ideas:
 - pool noodles tag (get pool noodles from dollar store)
 - Water guns : Adriana may have some to share
 - Egg Drop: eggs and spoons
 - Capture the flag
 - Skater Spotlight – May and June update
 - May’s senior spotlight video was not recorded properly, may turn it into a podcast instead
 - June spotlight: reached out to Adam Rippon but no reply
 - July spotlight: maybe interviewing Brittney, Kaya, Gaby
 - Waiting for approval to use the off ice room for next JB meeting (June 12th 12:30-1:30pm)

5) Public relations - Shirley

- General Meeting location has been voted to Raleigh Park
- Eunice will be sending out newsletter and setting up evite to all club members this week
 - general meeting location and time, and a link to evite
 - membership renewal
 - Jamba Juice fundraising
 - introducing our new JB officers
 - graduating senior spotlight
 - photos of recent competitions (May Blades & Ice Fest)
- Baseball caps have been purchased and embroidery is in the process
- Graduating seniors gifts have been made and prepared, will present to our graduates at the general meeting
- Year-end Awards (needs to reach out to Sofia to confirm on details)

New Business

- Open Floor

Adjourn | Upcoming Calendar

- Set next meeting date – keep it open until September
- Meeting adjourned at 7:20pm