

Winterhawks Figure Skating Club

Board of Director's Meeting Minutes Monday | June 22, 2020

5:30 p.m. – Virtual Meeting with ZOOM

WFSC Mission Statement

The primary focus of the Winterhawks Figure Skating Club (WFSC) is to improve, encourage and advance the sport of Ice Skating in all its forms.

Board Ground Rules

- Respectful and accountable to one another
- Patience
- Value individual expertise, opinions and perspective
- Trust one another
- Open communication

The Board should be:

- Efficient
- Positive
- Approachable
- Inclusive (skaters, parents & coaches)
- Action oriented
- Forward looking
- Transparent
- Empower others
- Fiscally responsible

Identified Priorities

- Leadership
- Growing numbers to feed Membership
- Increasing revenue
- Policies and procedures
- Definition of roles staff/volunteers
- Expense management
- Ensuring that coaches "voice" is heard, engaging them as part of process
- Compliance w/ Safe Sport

Board Members: Ikaika Young, Shirley Yau, Izumi Harukuni, Tie Rask, Sun Park, Kristin Velasco

Meeting Minutes

1. Roll call
 - a. Present: Ikaika, Shirley, Tie, Kristin, Izumi, Sunny, Eunice
2. Review and approval of Feb/March 2020 meeting minutes – MINUTES NOT AVAILABLE, Shirley will follow up.
3. Review of current meeting agenda

Committee Reports

- **Executive – Ikaika**
 - I. Welcome and elect new board members, will serve for 2 year
 1. Reelected Board members at General Meeting: Ikaika Young, Izumi Harukuni, Kristin Velasco
 2. New Board member elected at General Meeting: Tiesha Rask
 3. New Board member elected 6/22/2020 by board members: Eunice Kim
 - II. Vote in new board member to finish remaining term of Secretary and Membership Chair
 1. Secretary: Sunny Park, nominated by Shirley Yau, second by Ikaika Young, voted in unanimously.
 2. Membership Chair: Eunice Kim, nominated by Ikaika Young, second by Shirley Yau, voted in unanimously.

- III. Elected new term
 - 1. President: Ikaika Young, nominated by Shirley Yau, second by Sunny Park, voted in unanimously.
 - 2. Treasurer: Izumi Harukuni, nominated by Ikaika Young, second by Shirley Yau, voted in unanimously.
- IV. New OSC Delegates, each club can have 4 OSC delegates, motioned made for volunteers and all were accepted to represent WFSC
 - 1. Ikaika Young (default as club president)
 - 2. Sunny Park
 - 3. Kristin Velasco
 - 4. Tiesha Rask

- **Finance – Izumi**

- I. Budget, tax, audits 2020-2021 issues brought up; Ikaika Young motioned for tax/audit/finance/budgeting to be moved to the financial committee and to be brought back to the board for review; second and approval.
- II. Not much income or expense activities except accounting fees due to pandemic; outstanding payment to Ikaika for BASECAMP subscription fees.

- **Fundraising – Kristin**

- I. Due to pandemic, no recent fundraising activities
- II. New goals; will work on how much fundraising is needed for the next season after budget is set.

- **Nominations – Kristin**

- I. Updated list of board members and terms, as in agenda under executive

- **Safe Sports – Sunny**

- I. Safe sports compliance, we are currently 100% safe sport compliant. New board member and chair will need to be safe sport certified. SafeSport training/education can be found in USFSA member login portal. Expect to spend a few hours on the materials online. Once training is finished, will need to submit background check with costs \$30. Requested for club to consider paying for background check fee for board members. New season starts on 7/1/2020.
- II. OSC meeting update: OSC discussed issues with finances, no income, performance of investment down by 7% and expenses for grants for each club. However, all the grants have not been used due to cancelation of events, most will be held when programs resume or roll over to the following year. Each club

will need to turn in grant proposals for next season. Each club is requested to turn in names of their OSC delegates. Sherwood invitational is still undecided if it will take place. Next test session, which will likely happen is at CSFSC August 28, 2020

- **Public Relations – Shirley & Tiesha**

- I. Club Jackets update (Shirley Yau): Most of the jackets have been picked up, and has arranged pick up options for those who have not returned to training.
- II. Social Media/club newsletter: Junior Board has been making posters to feature Skater of the Week on social media and club webpage
- III. Junior Board update (Tiesha): Junior board has been meeting regularly through video chat, Adriana Berg would like to join and will be requested to turn in an essay just like the others last year. Junior Board will be requested to work on a budget for the remainder of the season and for the upcoming season.

- **Hospitality**

- I. How to proceed with new health regulations, if and what we should provide when the time comes. This has not been discussed, Tiesha will share more at next meeting. No testing sessions or events in the coming months. Next test
- II. Session at WSC is scheduled to be on 11/7/2020.

- **New Business**

- I. Membership Chair: Newly elected Eunice Kim, our new Membership Chair. Ikaika and Shirley will assist with transition. Natalie Haima will be available to help facilitate transition.
- II. Ikaika Young suggested having registration for next season to have a deadline till July 31st. This will help with our budgeting for the next season. There is a suggested \$30 late fee if registration comes in after the deadline. Second by Izumi and voted unanimous.
- III. Test session: given majority of test sessions have been cancelled for the season, Ikaika will communicate with our Test Chair and OSC regarding the possibility of hosting additional testing sessions at WSC, hosted by WFSC this year.

Adjourn | Upcoming Calendar

- Next board meeting: July 13th, 2020 @6:30pm ZOOM
- Meeting adjourned: 7pm